



Amendment to 2019-2020 Parent Handbook

In light of the unique and difficult challenges and concerns posed by the recent COVID-19 public health crisis, effective immediately, Rock Spring Children's Center ("RSCC") is amending the 2019-2020 Parent Handbook (the "Handbook") to implement the enclosed policies. All other provisions of the Handbook shall remain in full force and effect.

We understand that this is a scary time for our community and we will be making reasonable efforts to ensure the safety of our staff, children and families, including through the introduction and enforcement of these new policies. We will continue to monitor the situation and may add to, or modify, any RSCC policies, including these, as may be necessary and appropriate.

As a condition of your child's continued enrollment at RSCC, all parents or guardians will be required to sign the enclosed Acknowledgment of Handbook Amendment and COVID-19 Release and Waiver of Liability.

Public Health Emergency Closures

While we certainly hope that it will not be the case, there may be future instances when it will be necessary for the School close as the result of a public health emergency, such as the COVID-19 outbreak. This may include, but will not necessarily be limited to, instances when School is required to close in compliance with a federal, state or local government order or when the School is required or advised to close to address a confirmed or suspected outbreak amongst staff or children.

Please be advised that, in the event that the School must close for any period of time due to a public health emergency, no refunds will be issued for those periods when the School is closed. However, tuition for those periods may be credited as a donation to our nonprofit 501(c)(3) School.

COVID-19 Symptoms or Exposure

The Centers for Disease Control and Prevention (CDC) have identified the following as common symptoms of COVID-19 (check [CDC.gov](https://www.cdc.gov) for the latest information):



- Cough
- Shortness of breath or difficulty breathing
- Fever
- Chills
- Muscle pain
- Sore throat
- New loss of taste or smell

Families must promptly notify the School in the event that any member of a child's household(s) (1) has tested positive for COVID-19, (2) is exhibiting symptoms of COVID-19 or (3) is known to have been exposed to someone with COVID-19. In such event, under no circumstances should the child or any other member of the household enter the School until the recommended period of self-isolation has been completed or it has been otherwise confirmed that no members of the household are infected with COVID-19. RSCC management will work directly with any affected or potentially affected families to provide direction and guidance as when the child may return to the School. Such requirements may change based on the most recent guidance from the CDC and other authorities.

In addition, children may not come to School if they or any member of the household are experiencing fever or symptoms of any contagious illness. Children may return when they (or the member of their household) are fever and symptom free for 72 hours. In certain cases, a child may be able to return sooner than 72 hours if they can provide satisfactory medical evidence that they have no risk of being contagious.

Child or Family Member Travel

Until further notice, families must promptly notify the School in the event that a child or any member of the child's household(s) will be traveling out of the United States or to any location with a large number of cases such as an area that is on a "lockdown" or a "Stay At Home Order." Depending on the means and destination of travel, RSCC may require that the child be kept home for a reasonable period after child or a member of the household has returned from travel. As this is a rapidly evolving situation, we encourage families to discuss contemplated travel and any stay at home period that may be required thereafter, with RSCC prior to finalizing their travel plans.



Handbook Amendment Acknowledgment and COVID-19 Release and Waiver of Liability

We acknowledge that we received a copy of the Amendments to the 2019-2020 Rock Spring Children's Center (RSCC) Parent Handbook and that we understand and agree to abide by these policies, specifically including, RSCC's policy on non-refunds in the event of closures for public health emergencies.

In consideration for our family's continued enrollment in RSCC programs and receipt of services from RSCC we further agree as follows:

- We acknowledge that, if we choose to have our child enter RSCC property and/or participate in RSCC programs, we do so voluntarily and at our own risk and that we hereby release, waive, discharge and covenant not to sue RSCC, its officers, agents or employees ("Releasees") from and for any and all liability claims, demands, actions and causes of action of any kind or nature, including, but not limited to, claims of negligence, arising out of, or related to any loss or personal injury, including death, that our child or any member of our family may sustain from contracting, or being exposed to COVID-19, as the result of, of in any way related to, our child or any member of our family entering RSCC property or participating in RSCC programs.

- This release and waiver of liability shall be governed by the laws of the State of Maryland. We agree that if any portion of this release and waiver of liability is found to be void or unenforceable, the remaining portions shall remain in full force and effect.

- We acknowledge that this release and waiver of liability will be binding on our family members, spouse, heirs, assigns, personal representatives and anyone else entitled to act on our, or our child's, behalf to the extent and that my signature below shall be deemed as a release, waiver, discharge and covenant not to sue the Releasees to the extent set forth above.

- By signing below we acknowledge that we have read and fully understand the release and waiver of liability as set forth above and have signed voluntarily and under our own free will.

Signatures: Parent / Guardian #1

Parent / Guardian #2

*Please note that both parents/guardians must sign this form except in the case of single parent families. A completed form must be returned to the office prior to your child's return to the School.